Safeguarding Policy

At HG2utoring, the safety of our students is paramount and we are committed to providing the highest standard of safeguarding.

This policy is designed to ensure the safest possible environment for our students and tutors to work in

The purpose and scope of this policy

The purpose of this policy statement is:

- to protect children and young people who receive HG2utoring's services from harm.
- to provide staff, as well as children and young people and their families, with the overarching principles that guide our approach to safeguarding.

This policy applies to anyone working on behalf of HG2utoring who must read and sign before providing a HG2utoring service.

Legal framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England. A summary of the key legislation is available from nspcc.org.uk/learning.

We believe that:

- Children and young people should never experience abuse of any kind.
- We have a responsibility to promote the welfare of all children and young people, to keep them safe and to practise in a way that protects them.

We recognise that:

- The welfare of children is paramount in all the work we do and in all the decisions we take. All children, regardless of age, disability, gender, race, religion or belief, sex or sexual orientation have an equal right to protection from all types of harm or abuse.
- Some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues.
- Working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare.

We will seek to keep children and young people safe by:

- Valuing, listening to and respecting them.
- Appointing a nominated child protection lead for children and young people.
- Adopting child protection and safeguarding best practice through our policies, procedures and code of conduct for staff.
- Developing and implementing an effective online safety policy and related procedures.

- Providing effective management for staff through supervision, support, training and quality assurance measures so that all staff know about and follow our policies, procedures and behaviour codes confidently and competently.
- Ensuring all staff are subject to enhanced DBS checks upon recruitment.
- Recording, storing and using information professionally and securely, in line with data protection legislation and guidance.
- Making sure that children, young people and their families know where to go for help if they have a concern.
- Referring families to the safeguarding policy and procedures prior to the first tutoring session, as part of HG2utoring's Welcome Pack. Both the parent/carer and tutor will sign to acknowledge these policies.
- Using our safeguarding and child protection procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents, families and carers appropriately.
- Using our procedures to manage any allegations against staff appropriately.
- Ensuring that we have effective complaints and whistleblowing measures in place.
- Ensuring that we provide a safe physical environment for our children, young people and staff by applying health and safety measures in accordance with the law and regulatory guidance.
- Building a safeguarding culture where staff, children, young people and their families treat each other with respect and are comfortable about sharing concerns.

Contact details

Nominated child protection leads

Name: Faye Pashby and Jessica Houseman
Email: HG2utoring@outlook.com

NSPCC Helpline
0808 800 5000

We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on: 21/2/22

Signed: F Pashby

Faye Pashby **Jessica Houseman**

Date: 28/8/20